

UNION TOWNSHIP – TOWNSHIP COMMITTEE
REGULAR MEETING

DECEMBER 6, 2006

MINUTES

Mayor Rossi opened the meeting at 7:00 p.m.

“Sunshine Law” Announcement: Adequate notice of this public meeting has been provided by the Annual Notice; faxed to the Hunterdon Democrat and Courier News; posted on the public bulletin board and on file in the Municipal Clerk’s Office.

Flag Salute

Roll Call - Present: Patricia Dziubek, Frank Mazza, Rob Haynes and Bruce Rossi. Absent: Matt Mulhall. J. Peter Jost, Esq., Township Attorney; Robert C. Bogart, P.E., Township Engineer and K. Judith Fabian, Township Clerk, were also present.

APPROVAL OF MINUTES – Regular Meeting 11/1/06; after a brief discussion, motion was made by Mrs. Dziubek, seconded by Mr. Mazza, to adopt the Minutes. Vote – Ayes: Mrs. Dziubek, Mr. Mazza, Mr. Haynes and Mr. Rossi.

Executive Session 11/1/06- motion was made by Mrs. Dziubek, seconded by Mr. Haynes, to adopt the Minutes. Vote – Ayes: Mrs. Dziubek, Mr. Haynes and Mr. Rossi. Abstain: Mr. Mazza. Motion carried.

- REPORTS RECEIVED**
- 1. Tax Collector 11/06
 - 2. Finance Officer Claims Register 12/6/06
 - 3. Building Dept. Permit Fee Log Report; Summary; 10/06
 - 4. Municipal Court 10/06

Assemblywoman, Marcia A. Karrow – Present to give a summary of her legislative agenda.

Questions/comments: Mr. Haynes/Mr. Mazza/Tom Ricker/Matt Severino/Kathleen Corcoran/David Case/Bill Harclerode.

Mr. Rossi thanked Ms. Karrow for coming.

TAKEN OUT OF AGENDA ORDER

Present: Grace M. Brennan, CFO; - Mr. Rossi referred to Mrs. Brennan’s Memo dated November 8, 2006 regarding “Excess Proceeds of Bank Anticipation Note – 1/11/06” (from the purchase of Milligan Farm).

After a brief discussion, the following resolution was introduced for adoption:

RESOLUTION #2006-110
CANCEL UNEXPENDED BALANCES
GENERAL CAPITAL IMPROVEMENT FUND

WHEREAS, certain General Capital Improvement appropriation balances remain dedicated to projects now completed; and

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balances may be credited to Surplus;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, that the following unexpended and dedicated balances of General Capital Appropriations be canceled:

ORD. NO.	DATE AUTH.	PROJECT DESCRIPTION	AMOUNT CANCELLED
2005-11	11/02/05	Bond Ord.; Milligan Property Purchase	\$625,000.00

Motion was made by Mr. Mazza, seconded by Mrs. Dziubek, to adopt the above resolution. Vote – Ayes: Mrs. Dziubek, Mr. Mazza, Mr. Haynes and Mr. Rossi. Motion carried.

The following resolution was introduced for adoption:

RESOLUTION #2006-111
TO CANCEL ORDINANCE UNEXPENDED BALANCES
GENERAL CAPITAL IMPROVEMENT FUND

WHEREAS, certain General Capital Improvement appropriation ordinance balances remain dedicated to projects now complete; and

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balances may be returned to the Capital Improvement Fund;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, that the following unexpended and dedicated ordinance balances of General Capital Appropriations be canceled:

ORD. NO.	PROJECT DESCRIPTION	AMOUNT CANCELED	
		FUNDED	UNFUNDED
2001-05	Open Space (\$5,250,000)	\$76,979.99	
2006-14	Voice Mail/Phone System	10,000.00	

Motion was made by Mrs. Dziubek, seconded by Mr. Mazza, to adopt the above resolution. Vote – Ayes: Mrs. Dziubek, Mr. Mazza, Mr. Haynes and Mr. Rossi. Motion carried.

The following resolution was introduced for adoption:

**RESOLUTION #2006-112
APPROPRIATION TRANSFER(S)**

BE IT RESOLVED by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, that there are insufficient funds to meet the demands necessary for the 2006 Reserve Balances in:

TO:	Planning Board OE	\$ 7,500.00
	Parks OE	1,000.00
	Legal OE	<u>4,000.00</u>
	Total	\$12,500.00

WHEREAS, the following account(s) have sufficient excess funds to meet such demands:

FROM:	Employee Group Insurance	\$ 1,200.00
	Financial Admin. OE	2,500.00
	Roads OE	7,800.00
	Environmental Health	<u>1,000.00</u>
	Total	\$12,500.00

BE IT RESOLVED that in accordance with the provisions of R.S. 40A:4-58 the Chief Financial Officer is hereby authorized to make the transfer(s) required to meet the obligations of Union Township.

Motion was made by Mr. Haynes, seconded by Mrs. Dziubek, to adopt the above resolution. Vote – Ayes: Mrs. Dziubek, Mr. Mazza, Mr. Haynes and Mr. Rossi. Motion carried.

Municipal Court – Request for the purchase of a new-replacement credit card machine. Mrs. Brennan contacted PNC Merchant Services who expressed a willingness to possibly assist in this purchase. Motion was made by Mrs. Dziubek, seconded by Mr. Mazza, to authorize the Court Administrator to spend up to \$1,000.00 for a new replacement credit card machine. Vote – Ayes: Mrs. Dziubek, Mr. Mazza, Mr. Haynes and Mr. Rossi. Motion carried.

CORRESPONDENCE – Mrs. Dziubek questioned/mentioned the following: - have the keys for Hoffman house been received? No.; - the PA2 municipal cross acceptance meeting.

Mr. Mazza questioned has there been a response from the NJSP regarding illegal parking? Mr. Jost received assurance parking regulations will be enforced to the best of the NJSP’s ability.

Mr. Rossi mentioned correspondence from various residents primarily regarding the Pilot Travel Centers’ application before the Board of Adjustment. He provided information concerning this application specifically that the Township Committee does not have jurisdiction; also, on the advice of legal counsel, the Township Committee will not do anything that would influence the process/outcome.

Comments/questions: Tom Ricker/Michele McBride/Beth Ashley.

Laura Ramos, not a resident of Union Township, was in favor of accessible community housing on the Milligan property; she presented a letter to the Township Committee.

OLD BUSINESS: 1. Ord. #2006-15; Opening/Accepting Hidden Meadow Lane; 2nd Reading; Public Hearing; - Mr. Rossi read the ordinance by title, as follows:

ORDINANCE #2006-15

AN ORDINANCE OPENING AND ACCEPTING HIDDEN MEADOW LANE AS A TOWNSHIP STREET OR ROAD AND ESTABLISHING THE BOUNDARIES THEREOF IN THE TOWNSHIP OF UNION, COUNTY OF HUNTERDON, STATE OF NEW JERSEY

After a brief discussion, motion was made by Mr. Haynes, seconded by Mrs. Dziubek, to open the public hearing. Vote – Ayes: Mrs. Dziubek, Mr. Mazza, Mr. Haynes and Mr. Rossi. Motion carried.

Comments/questions: None.

There being no comments/questions, motion was made by Mr. Haynes, seconded by Mr. Mazza, to close the public hearing. Vote – Ayes: Mrs. Dziubek, Mr. Mazza, Mr. Haynes and Mr. Rossi. Motion carried.

Motion was made by Mr. Haynes, seconded by Mr. Mazza, to adopt Ord. #2006-15 on 2nd reading. Vote – Ayes: Mrs. Dziubek, Mr. Mazza, Mr. Haynes and Mr. Rossi. Motion carried.

The following resolution was introduced for adoption:

RESOLUTION 2006-113
Re: Hamlet at Hidden Meadow, LLC
Signature Homebuilders, Inc.; Block 28, Lot 19

WHEREAS, Signature Homebuilders at the Hamlet Meadows, LLC, 140 Sylvan Avenue, Englewood Cliffs, New Jersey 07632 and Hamlet at Hidden Meadow, LLC, (collectively “developer”) has requested the release of the developer’s performance guarantees with regard to the Hamlet at Hidden Meadow subdivision, Block 28, Lot 19, Main Street and Finn Road, Union Township, Hunterdon County, New Jersey (“development”); and

WHEREAS, the following performance guarantee was posted by the developer for the Hamlet at Hidden Meadow development:

Cash (10%)	\$ 11,483.04
Performance Bond (No. UB-1003370)	
Issued by Universal Bonding Insurance Co.	<u>\$103,347.36</u>
Total	\$114,830.40

WHEREAS, the said developer submitted a maintenance guarantee in the form of letter of credit No. 3098 issued by Valley National Bank in the amount of \$16,664.76 and executed a maintenance guarantee agreement on January 26, 2005 covering a two-year period from December 8, 2003 through December 8, 2005; and

WHEREAS, Township Engineer Robert C. Bogart P.E. has certified in a memorandum dated November 30, 2006 that his office has performed the final site inspection of the above referenced project and that all improvements are in satisfactory condition, and that the Engineer’s office has no objection to the Township accepting the subdivision road and related improvements, provided there is adequate escrow in place to cover the cost of all professional invoices; and

WHEREAS, the developer’s title insurance company, ABL Title Insurance Agency, LLC has certified in a letter dated December 1, 2006 that the following documents were recorded in the Hunterdon County Clerk’s office on November 13, 2006;

1. Deed of Covenants and Restrictions by Hamlet by Hidden Meadows, LLC, dated 6/29/01
2. Deed of Conservation Easement by Hamlet at Hidden Meadow, LLC, dated 6/29/06
3. Deed of Drainage Easement by Hamlet at Hidden Meadow, LLC, dated 6/29/01
4. Deed of Sight Easement by Hamlet at Hidden Meadow, LLC, dated 6/29/01

WHEREAS, the developer has executed and recorded a deed in a form acceptable to the Township Engineer and the Township Attorney conveying the road right-of-way for Hidden Meadow Lane to the Township of Union, which ABL Title Insurance Agency, LLC has certified was recorded on November 29, 2006; and

WHEREAS, the developer’s title insurance company, ABL Title Insurance Agency, LLC has certified that the Declaration of Covenants, Conditions and Restrictions of Hamlet at Hidden Meadow LLC with the bylaws for Hamlet at Hidden Meadow Homeowners Association Inc., all as approved by the Union Township Planning Board attorney in June, 2001, was recorded in the Hunterdon County Clerk’s office on November 29, 2006; and

WHEREAS, Chief Financial Officer Grace M. Brennan, in a letter dated February 2, 2004 confirmed that all COAH fees have been paid and the off track contribution of \$17, 500 has been paid into Township account No. 751712-Z; and

WHEREAS, the Hunterdon County Soil Conservation District, in a letter dated October 30, 2002, certified that all permanent improvements have been installed as part of the certified plan, and all soil erosion and sediment control practices to date have been satisfactorily installed and stabilized such that the project is in compliance with the certified soil erosion and sediment control plan, and that the HCSCD has no objection to the granting of any further permits or approvals for the project; and

WHEREAS, an ordinance to accept Hidden Meadow Lane as public road in the Township of Union was duly introduced by the Union Township Committee on first reading on November 1, 2006 and is scheduled for public hearing/final adoption on December 6, 2006; and

WHEREAS, the developer, Jonathan S. Cantor of Signature Homebuilders, Inc., in a letter dated December 5, 2006 has authorized the Township's Chief Financial Officer to deduct \$6,000.00 for profession escrow fees due at this time from the cash portion of the Developer's Performance Bond which will satisfy all past, present, and estimated future escrow charges in the above matter;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, in the County of Hunterdon, State of New Jersey, as follows:

1. Upon transfer by the Township CFO of the above amount authorized by the Developer's letter of December 5, 2006, the above described surety bond No. UB-1003370 issued by Universal Bonding Insurance Co. shall be discharged and released and the balance of the developer's cash performance guarantees and the developer's portion of any interest earned thereon shall be returned to the developer by the Chief Financial Officer;
2. The maintenance period for Hidden Meadow Lane having expired, and the Township Engineer having recommended acceptance of same, the Developer's maintenance guarantee, irrevocable Letter of Credit Number 3098 of Valley National Bank, is hereby discharged and released.
3. The Township shall proceed with final reading and adoption of the above referenced ordinance for the acceptance of Hidden Meadow Lane as a public street or road of the Township of Union.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Motion was made by Mr. Mazza, seconded by Mrs. Dziubek, to adopt the above resolution. Vote – Ayes: Mrs. Dziubek, Mr. Mazza, Mr. Haynes and Mr. Rossi. Motion carried.

2. Ord. #2006-16; Amendment #1, 2006 Salary Ord.; 2nd Reading; Public Hearing; - Mr. Rossi read the ordinance by title, as follows:

ORDINANCE #2006-16

AN ORDINANCE OF THE TOWNSHIP OF UNION, HUNTERDON COUNTY, STATE OF NEW JERSEY, AMENDING THE 2006 ORDINANCE FIXING AND DETERMINING MUNICIPAL CLASS, POSITIONS TITLES AND SALARY RANGES FOR CERTAIN OFFICES AND EMPLOYEES; Amendment #1

Motion was made by Mr. Haynes, seconded by Mrs. Dziubek, to open the public hearing. Vote – Ayes: Mrs. Dziubek, Mr. Mazza, Mr. Haynes and Mr. Rossi. Motion carried.

Comments/questions: None.

There being no comments/questions, motion was made by Mr. Haynes, seconded by Mrs. Dziubek, to close the public hearing. Vote – Ayes: Mrs. Dziubek, Mr. Mazza, Mr. Haynes and Mr. Rossi. Motion carried.

Motion was made by Mr. Haynes, seconded by Mr. Mazza, to adopt Ord. #2006-16 on 2nd reading. Vote – Ayes: Mrs. Dziubek, Mr. Mazza, Mr. Haynes and Mr. Rossi. Motion carried.

NEW BUSINESS – Mary Beth Lonergan, PP, representing the Township Planner's office present to review COAH issues.

1. After a brief discussion, the following resolution was introduced for adoption:

RESOLUTION #2006-114
RESOLUTION APPOINTING A MUNICIPAL HOUSING LIAISON

WHEREAS, the Governing Body of Union Township, Hunterdon County, petitioned the Council on Affordable Housing (COAH) for substantive certification of its Housing Element and Fair Share Plan on December 7, 2005; and

WHEREAS, Union Township’s Fair Share Plan promotes an affordable housing program pursuant to the Fair Housing Act (N.J.S.A. 52:27D-301, et. seq.) and COAH’s Third Round Substantive Rules (N.J.A.C. 5:94-1, et seq.); and

WHEREAS, pursuant to N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et seq., Union Township is required to appoint a Municipal Housing Liaison for the administration of Union Township’s affordable housing program to enforce the requirements of N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et seq.; and

WHEREAS, Union Township will amend the Union Township Code to provide for the appointment of a Municipal Housing Liaison to administer Union Township’s affordable housing program.

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Township of Union in the County of Hunterdon, and the State of New Jersey that the Township Clerk is hereby appointed by the Governing Body of Union Township as the Municipal Housing Liaison for the administration of the affordable housing program, pursuant to and in accordance with the Union Township Code.

Motion was made by Mr. Haynes, seconded by Mr. Mazza, to adopt the above resolution. Vote – Ayes: Mrs. Dziubek, Mr. Mazza, Mr. Haynes and Mr. Rossi. Motion carried.

2. After a brief discussion, the following resolution was introduced for adoption:

RESOLUTION #2006-115
#4 RESOLUTION REGARDING A MUNICIPALLY SPONSORED AFFORDABLE HOUSING RENTAL DEVELOPMENT ON THE MILLIGAN SITE

WHEREAS, the Governing Body of Union Township, Hunterdon County, petitioned the Council on Affordable Housing (COAH) for substantive certification of its Housing Element and Fair Share Plan on December 7, 2005; and

WHEREAS, Union Township’s Fair Share Plan promotes an affordable housing program pursuant to the Fair Housing Act (N.J.S.A. 52:27D-301, et. seq.) and COAH’s Third Round Substantive Rules (N.J.A.C. 5:94-1, et seq.); and

WHEREAS, pursuant to N.J.A.C. 5:94-4.6, Union Township is required to provide a commitment to produce affordable family rental units on the Milligan site in order to qualify for rental bonuses per N.J.A.C. 5:94-4.20; and

WHEREAS, pursuant to N.J.A.C. 5:94-4.6, Union Township is required to provide a schedule for the issuance of a Request for Proposals (“RFP”) and a construction schedule for the anticipated construction of affordable family rental units at the Milligan site to start within three years of the Township’s third round petition.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the Township of Union in the County of Hunterdon, and the State of New Jersey, that Union Township commits to produce affordable family rental units on the Milligan site in order to qualify for rental bonuses per N.J.A.C. 5:94-4.20; and

BE IT FURTHER RESOLVED that Union Township shall adhere to the following schedule for the issuance of an RFP and selection of a developer for the development of affordable family rental units on the Milligan site:

Activity	Start Date	Completion Date
Site Plan Preparation:	August 2006	October 2006
Preliminary Site Plan/Subdivision Approvals:	November 2006	
Other Agency Approvals:	November 2006	June 2007
Schematic Building Design:	September 2006	December 2006
Township Review RFP Draft:	November 2006	December 2006
Issue RFP:	December 2006	
Pre-submission Conference:	January 2007	
Deadline for Proposal Submission:	January 30, 2007	
Review Proposals & Select Developer:	February 2007	March 2007

Activity	Start Date	Completion Date
Prepare Arch/Eng Construction Documents:	January 2007	June 2007; and

BE IT FURTHER RESOLVED that Union Township shall adhere to the following schedule for the development and construction of affordable family rental units on the Milligan site:

Activity	Start Date	Completion Date
Developer Selection:	March 2007	
Funding:	March 2007	May 2008
Contractor Selection:	June 2007	
Construction Permits:	February 2008	May 2008
Construction:	June 2008	June 2009
Occupancy:	October 2009	

Motion was made by Mr. Haynes, seconded by Mrs. Dziubek, to adopt the above resolution. Vote – Ayes: Mrs. Dziubek, Mr. Mazza, Mr. Haynes and Mr. Rossi. Motion carried.

3. The following resolutions were introduced for adoption and acted on with one motion:

RESOLUTION #2006-116
PART-TIME DEPUTY COURT ADMINISTRATOR; Teresa Masino

WHEREAS, there is a need for a part-time Deputy Court Administrator; and

WHEREAS, Teresa Masino is qualified and has expressed an interest in same;

THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union to hire Teresa Masino as a part-time Deputy Court Administrator effective December 6, 2006, at an hourly rate of \$18.00, for up to 5 hours for each of two (2) Court Sessions per month.

4. **RESOLUTION #2006-117**
PART-TIME DEPUTY COURT ADMINISTRATOR; Jan M. Simonetti

WHEREAS, there is a need for a part-time Deputy Court Administrator; and

WHEREAS, Jan M. Simonetti is qualified and has expressed an interest in same;

THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union to hire Jan M. Simonetti as part-time Deputy Court Administrator effective December 12, 2006, at an hourly rate of \$16.00 for 19 ½ hours per week.

5. **RESOLUTION #2006-118**
PART-TIME DEPUTY COURT ADMINISTRATOR; Linda Bergen

WHEREAS, there is a need for a part-time Deputy Court Administrator; and

WHEREAS, Linda Bergen is qualified and has expressed an interest in same;

THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union to hire Linda Bergen as a part-time Deputy Court Administrator effective December 6, 2006, at an hourly rate of \$20.00, for approximately 13 hours per week.

Motion was made by Mrs. Dziubek, seconded by Mr. Mazza, to adopt the above three resolutions. Vote – Ayes: Mrs. Dziubek, Mr. Mazza, Mr. Haynes and Mr. Rossi. Motion carried.

6. The following resolution was introduced for adoption:

RESOLUTION #2006-119
HUNTERDON COUNTY OPEN SPACE, RECREATION AND FARMLAND PRESERVATION TRUST FUND

WHEREAS, Union Township has \$62,049.14 in the Hunterdon County Open Space, Recreation and Farmland Preservation Trust Fund; and

WHEREAS, this amount is 10% of the tax collected from Union Township through the Hunterdon County Open Space Tax; and

WHEREAS, this money is available for use by Union Township for open space, recreation and farmland preservation; and

WHEREAS, in order for Union Township to retain use of these funds for future projects, the Township Committee must pass a resolution requesting that the Hunterdon County Open Space, Recreation and Farmland Preservation Trust Fund “bank” the \$62,049.14 for future use by Union Township; otherwise, these funds will revert back to the general treasury on December 31, 2006.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, in the County of Hunterdon, New Jersey, that Union Township hereby requests that the Hunterdon County Open Space, Recreation and Farmland Preservation Trust Fund “bank” the \$62,049.14 for future use by Union Township; and

BE IT FURTHER RESOLVED that a true copy of this resolution be forwarded to the Hunterdon County Board of Chosen Freeholders.

Motion was made by Mrs. Dziubek, seconded by Mr. Haynes, to adopt the above resolution. Vote – Ayes: Mrs. Dziubek, Mr. Mazza, Mr. Haynes and Mr. Rossi. Motion carried.

ENGINEER’S REPORT – Mr. Bogart mentioned the following: - correspondence regarding damage done to Baptist Church Rd.; the Township has responded; - Perryville Rd. speed study is done; most of the road qualifies for 35 mph; - noted correspondence from NJDOT regarding improvements to the railroad crossing; the striping is dependent on the location of gate arm; he will supply information to Mr. Haynes.

ATTORNEY’S REPORT – Mr. Jost mentioned the following: - as per Ms. Markota, tenant Steven Markota has moved out; written notice will be provided and the key returned; - Hoffman house is in the process of being vacated. Mr. Jost stressed Township-owned buildings should be inspected and secured. – Milligan Farm; New Jersey Water Supply will require a certified survey to their standards. He solicited 2 quotes; only was received that being from Maser Consulting in the amount of \$4,000.00; the Water Supply may fund/partially fund the survey cost. After a brief discussion, motion was made by Mr. Haynes, seconded by Mr. Mazza, to authorize Maser Consulting to do a survey as per New Jersey Water Supply standards in an amount not to exceed \$4,000.00. Vote – Ayes: Mrs. Dziubek, Mr. Mazza, Mr. Haynes and Mr. Rossi. Motion carried.

MAYOR’S REPORT - Mr. Rossi had an item for Executive Session.

COMMITTEE REPORT – Mrs. Dziubek: was in favor of actively pursuing obtaining funds from the Freeholders for the Milligan property; she prepared a draft letter for the Mayor’s signature; - there is a problem with access from the Municipal Building to the Township website.

Mr. Haynes: - he is interested in Rutgers courses on park maintenance/security etc.; cost \$595.00. Mr. Bogart recommended Mr. Haynes take the courses. After a brief discussion, motion was made by Mr. Haynes, seconded by Mr. Mazza, to authorize said courses at Rutgers in the amount of \$595.00. Vote – Ayes: Mrs. Dziubek, Mr. Mazza, Mr. Haynes. Abstain: Mr. Rossi. Motion carried. – Mr. Haynes volunteered to be the Township Committee liaison to the 2007 Community Day Planning Committee. After a brief discussion, motion was made by Mrs. Dziubek, seconded by Mr. Mazza, to appoint Mr. Haynes to said position. Vote – Ayes: Mrs. Dziubek, Mr. Mazza, Mr. Haynes and Mr. Rossi. Motion carried. – Mr. Haynes had a matter for Executive Session.

Mr. Mazza had a matter for Executive Session.

COMMENTS FROM THE PUBLIC – None.

CLERK’S REPORT – a) Date/time: 2007 Re-organization and Regular Meeting; motion was made by Mr. Haynes, seconded by Mrs. Dziubek, to hold the 2007 Re-organization and regular meetings of the Township Committee and Board of Health on January 3, 2007 at 7:00 p.m. Vote – Ayes: Mrs. Dziubek, Mr. Mazza, Mr. Haynes and Mr. Rossi. Motion carried.

b) Court Administrator’s Memo dated December 4, 2006 regarding the establishment of a Security Committee/Security Plan with a request for a magnascanner. After a brief discussion, this matter was tabled.

PAYMENT OF THE BILLS - Mr. Haynes all claims against the Township of Union as appearing in the Claims Register of this date be paid and that all checks listed hereinafter be issued in payment thereof. Seconded by Mr. Mazza. Vote – Ayes: Mrs. Dziubek, Mr. Mazza, Mr. Haynes and Mr. Rossi. Motion carried.

The following resolution was introduced for adoption:

**RESOLUTION
EXECUTIVE SESSION**

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WHEREAS, N.J.S.A. 10:4-12 allows for a public body to go into closed session during a public meeting; and

WHEREAS, the Union Township Committee has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Union will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12: __Personnel/Contract Negotiations/Potential Litigation

Motion was made by Mr. Mazza, seconded by Mrs. Dziubek, to adopt the above resolution. Vote – Ayes: Mrs. Dziubek, Mr. Mazza, Mr. Haynes and Mr. Rossi. Motion carried.

Motion was made by Mr. Mazza, seconded by Mr. Haynes, to return to the regular meeting. Vote – Ayes: Mrs. Dziubek, Mr. Mazza, Mr. Haynes and Mr. Rossi. Motion carried.

ADJOURNMENT – There being no further business to come before the Township Committee at this time, a motion was made by Mrs. Dziubek, seconded by Mr. Mazza, to adjourn. Vote – Ayes: Mrs. Dziubek, Mr. Mazza, Mr. Haynes and Mr. Rossi. Motion carried.

Meeting adjourned at 10:25 p.m.

Respectfully submitted,

K. Judith Fabian, RMC
Township Clerk